

# **King's Lynn & District Motor Club Limited**



## **RULES OF THE CLUB**

### **1. *Name and Affiliation of the Club***

The Club shall be called the King's Lynn & District Motor Club Limited and shall be affiliated to the Royal Automobile Club Motor Sports Association Ltd (MSA) and any MSA Area Association as appropriate.

### **2. *Rules of the Club***

The Rules of the Club shall encompass the provisions of the Memorandum and Articles of Association of the King's Lynn & District Motor Club Limited, a company limited by guarantee and not having a share capital, incorporated on 23rd November 1984 and registered in England No. 1866005, except as amended below.

### **3. *Officers of the Club***

The Officers of the Club shall consist of a minimum of a President, four Directors (including a Chairman and Vice-Chairman), Secretary and Treasurer.

### **4. *Election of Officers***

4.1 The Club shall be governed by a General Committee, elected at the Annual General Meeting, which shall have no more than 18 voting members who may include the following Officers: up to eight Directors, the Secretary, the Treasurer, a Competition Secretary, a Subscription Secretary, a Championship Secretary, a Chief Marshal, a Magazine Editor, a Media/PR Co-ordinator, a Webmaster and a Child Protection Officer. The remainder of the Committee shall consist of other members as elected at the Annual General Meeting. The President may be an additional member of the Committee in a non-voting capacity.

4.2 All members of the General Committee, subject to the following clause regarding vacancies, shall be duly elected by vote at the Club's Annual General meeting and shall hold office until the Club's next Annual General Meeting.

Nominations for positions as Officers of the Club (as listed in Rule 4.1) are to be submitted to the Secretary a minimum of 24 hours in advance of the Annual General Meeting. Such nominations shall always take precedence over any nominations accepted subsequently in the absence of insufficient nominees to fill the places available.

Voting for election of the General Committee Members and Officers shall be by a show of hands except that, where there are more nominations than vacancies for any office or offices then at the request of any one voting member of the meeting, election shall take place by secret ballot.

### **5. *The General Committee***

5.1 The General Committee shall have the power to co-opt any member of the Club to fill any vacancy on that committee always provided that such member shall hold office until the Club's next Annual General Meeting.

5.2 All retiring members of the General Committee shall be eligible for re-election.

5.3 If it is found necessary at any time to appoint a sub-committee for special purposes, then one of their number must be a member of the General Committee. Such a sub-committee shall not commit the Club, either financially or otherwise, without the authority of the General Committee and such authority noted in the minutes of the General Committee's meetings.

5.4 The General Committee shall be responsible for the administration and conduct the affairs of the Club, In accordance with these Rules.

5.5 A quorum of the General Committee shall consist of five members thereof.

### **6. *Chairmanship***

The Chairman shall preside over all General Meetings and General Committee Meetings, or in his/her absence, the Vice-Chairman will preside. In the absence of both officers, the General Committee shall elect another member of the General Committee to preside.

## 7. *Secretarial duties relating to these Rules*

- 7.1 The Secretary of the Club shall ensure that minutes are kept of all General Meetings and General Committee Meetings. He/she shall also ensure that proper notice of meetings is sent to all members entitled to attend and vote.

The Secretary will also arrange for all relevant documentation needed for the administration of the Limited Company to be completed and submitted to Companies House, including the Annual Company Return and registration fee. These matters to be brought to the attention of the General Committee as appropriate.

- 7.2 The Subscriptions Secretary will maintain the Club Register of Members and be responsible for the collection of subscription monies, which will then be passed to the Treasurer for banking, and the issue of membership cards.
- 7.3 The Championship Secretary shall keep records of all points awarded to members and shall publish tables in the Club Magazine at regular intervals. He/she shall also be responsible for the collection of Championship registration fees, which will then be passed to the Treasurer for banking.

## 8. *Treasurer's duties*

- 8.1 The Treasurer shall keep control of the Club's funds and financial accounts. He/she shall keep proper account of the Club funds at such Bank as the General Committee shall approve.
- 8.2 All accounts in the name of the Club in excess of £100 shall be authorised by the General Committee before payment and all cheques drawn upon the Club's banking account shall be signed by *two* of the following: Director(s), Treasurer, Secretary or another officer appointed by the General Committee.
- 8.3 The Treasurer shall prepare, and cause to be audited annually, the accounts of the Club, a copy of which shall be made available to each member prior to the Annual General Meeting.

## 9. *General Meetings of the Club*

- 9.1 The Annual General Meeting of the Club shall be held in March each year.
- 9.2 A Special General Meeting may be called at any time by the General Committee or by written application to the Secretary signed by twenty full members to deal with specific business.
- 9.3 The Secretary shall give 14 days notice of any Annual or Special General Meeting to each member entitled to attend and vote. Ten full members are required to form a quorum at any such meeting.

## 10. *Membership of the Club*

Membership shall be open to any person duly elected subject to the following provisions:

- a) Candidates for election shall complete and sign the Club's usual form of application, stating which form of membership is required. Approval of membership shall rest solely with the General Committee.
- b) Form of membership shall be:    i) Full Members  
  ii) Associate Country Members
- Spouses of full members and students (in full-time education and under 22 years of age) shall be granted full membership at reduced rates. All fees to be reviewed annually by the General Committee with subscriptions due on 1st January each year.
- c) Election to membership shall entitle such members to enjoy the facilities of the Club and to participate in events organised by it.
- d) Associate (Country) Members shall not be entitled to vote at any General Meeting.
- e) On election, every member shall be issued with a copy of these Rules.
- f) Membership shall date from approval by the General Committee until 31st December following and thereafter from year to year, subject to payment of each annual subscription (with renewal form duly completed and signed) before 1st March after it becomes due and not subject to any reduction other than as provided for under section (g) following.
- g) In the case of a Full Member, or spouse of a Full Member, being elected to membership of the Club for the first time, on any date after 1st July, the subscription payable shall be half of the appropriate annual subscription.
- h) It shall be a condition of membership that the Club shall not be held responsible for any act, default or omission of its members or any consequence of them.
- i) Every member on election impliedly undertakes to comply with the Rules of the Club. Any member of the Club who refuses or neglects compliance or whose conduct is objectionable to other members, or contrary to the interests of the Club, shall be called upon by the General Committee for an explanation. The General Committee shall have full power to suspend or expel a member, without giving any reason, in accordance with the Articles of Association, clauses 12-14. Their decision shall be absolutely binding and conclusive.

11. *Associate members*

Notwithstanding rule 10, fully paid up members of other Royal Automobile Club Motor Sport Association affiliated Motor Clubs shall be entitled to Associate (Country) Membership of the Club, provided they normally reside at least 20 miles from King's Lynn.

12. *Honorary members*

12.1 Honorary Vice-Presidents may from time to time be elected in recognition of service or assistance to the Club. Such elections shall be made by the General Committee and, upon ratification at the next Annual General Meeting, shall be permanent, subject to rules 10(h) and 10(i).

12.2 Honorary Vice-Presidents shall be entitled to honorary membership and the same facilities and rights as Full Members.

13. *Dissolution of the Club*

In the event of the dissolution of the Club, after meeting all outstanding liabilities, a Special General Meeting shall be convened to decide upon the disposal of the balance of the Club's assets and funds.

14. *Amendment of these Rules*

These Rules can only be altered at a General Meeting of the Club convened as provided for in Rule 9 of which 28 days notice shall be given to the Secretary. All alterations to be put to the vote and deemed carried if a majority of two-thirds present and voting are in favour.

15. *Interpretation of these Rules*

Interpretation of these Rules or any part of them shall be in the hands of the General Committee.

16. *Club trophies*

16.1 All trophies are perpetual challenge trophies and shall be held by their winners from receipt at the Club's Annual Presentation until 30th November of that year and then returned to the Championship Secretary.

16.2 The following trophies are for annual competition by all members of the Club:

- a) The Club Challenge Trophy for the "On the Road" Champion Expert Driver.
- b) The Regent Cup for the "On the Road" Champion Expert Navigator.
- c) The GB Contracting Cup for the "On the Road" Champion Semi-Expert Driver.
- d) The Bates Trophy for the "On the Road" Champion Semi-Expert Navigator.
- e) The Downton Trophy for the "On the Road" Champion Novice Driver.
- f) The Ace of Romers Trophy for the "On the Road" Champion Novice Navigator.
- g) The Fenland Trophy for the "On the Road" Champion Beginner Driver.
- h) The Adrian Cunnington Trophy for the "On the Road" Champion Beginner Navigator.
- i) The Fletcher-Thrower Trophy for the Clubnight Champion.
- j) The Hugh & Joy Engagement Trophy for the best performance by a Mini in Club events.
- k) The Hugh & Joy Wedding Trophy for the "Off the Road" Champion.
- l) The John Mawby Trophy for the Outside Club "On the Road" Champion Driver.
- m) The David Broady Trophy for the Outside Club "On the Road" Champion Navigator.
- n) The Club Stages Rally Championship Trophies for the Stages Rally Champion Driver and Co-Driver.
- o) The Ladies Trophy for the winner of the Ladies' Championship.
- p) The P&A (Dersingham) Trophy for the most promising performance during the year by a member of the Club as chosen by the General Committee.
- q) The Suntester Trophy for a Club member whose efforts, in the General Committee's view, have contributed significantly to help or promote the Club.
- r) The Derek Stocks Trophy for the Club member who scores the most points for marshalling on all events during the year.
- s) The A.T. Johnson Rose Bowl (driver) and the Murkett Trophy (co-driver) for the highest placed all King's Lynn & D.M.C. crew competing in the Club's major annual Rally.
- t) The Speed Trophy for the winner of the annual Pirate Rally.
- u) The Mercury Trophy for the best performance by a driver in the Club's major annual Driving Competition.
- v) The Lynn News & Advertiser Tankard for the best performance by a driver of a saloon car in the Club's major Annual Driving Competition.
- w) The Adrian Flux Shield for "Car of the Day", as voted for by competitors in the annual Vintage & Classic Car Rally.
- x) The Hillebrand Bos Trophy for "Most Authentic Period Entry", as voted for by competitors in the annual Vintage & Classic Car Rally.

16.3 The following trophies are owned by the Club and may be awarded annually at the discretion of the General Committee:

The Whisker Cup	The Richmond Salver
The Mann Egerton Trophy	The KLDMC Club Cup
The Club Tankard	The Fred Sillett Trophy
The Lynn Regis Trophy	The Lynn Stages Trophy
The John Brundle Trophy	The Ivan Cunnington Trophy
The Checkpoint Challenge Trophy	The 'Valve Bounce' Trophy
The ACS Trophies (2)	The Kenning Trophy
The Safeway Driving School Shield	The Poplar Garage Shield
The Paragon Garage Shield	The Vintage/Veteran Shield

17. *Club championships:*

17.1 The "Off the Road" Champion Driver shall be the driver who scores most points in Gymkhanas, Autotests and similar events taking place off the public highway.

17.2 The "On the Road" Champion Driver shall be the driver who scores most points in Rallies, Treasure Hunts and similar events taking place on the public highway.

17.3 The "On the Road" Champion Navigator shall be the navigator who scores most points as in 17.2 above.

17.4 The Clubnight Champion shall be the member who scores most points in competitive Clubnight events. Where the assistance of a navigator is required then in such events the navigator (but no other passenger) shall be entitled to the same points as the driver.

17.5 The Ladies Champion shall be the lady member who scores most points in all competitive Club events.

17.6 These championships shall be decided annually based on the Club Calendar of Events, including Clubnights, which shall be formulated for each year and only events listed therein shall count towards the appropriate championship. Such calendar shall be made available to each member upon payment of his/her annual subscription.

17.7 Points for events in the Club Calendar shall be awarded as follows:

FIRST place	- TWELVE points
SECOND place	- ELEVEN points
THIRD place	- TEN points
FOURTH place	- NINE points
FIFTH place	- EIGHT points
SIXTH place	- SEVEN points
SEVENTH place	- SIX points
EIGHTH place	- FIVE points
NINTH place	- FOUR point
TENTH place	- THREE points
ELEVENTH place	- TWO points
ALL OTHER STARTERS	- ONE point

17.8 Points counting towards the Club Championships listed under 17.1 to 17.3 (i.e. not Clubnight or Ladies' Championships) shall be as follows:

THREE events or less -	ALL events to count
FOUR events -	best THREE scores to count
FIVE events -	best FOUR scores to count
SIX events -	best FIVE scores to count
SEVEN events -	best SIX scores to count
EIGHT events -	Best SEVEN scores to count
NINE events -	best EIGHT scores to count
TEN or more events -	best NINE scores to count

The General Committee shall decide whether or not to declare any championship winners in any year when there have been less than three qualifying events.

17.9 The awarding of points as laid down under Rule 17.7 above shall be modified as follows in any instance where competitors not eligible for Championship points occupy finishing places which would otherwise not earn points. In such cases, the highest placed crew or competitor eligible for points shall be awarded first place points, and so on. This Rule shall apply to all championships, with the exception of the Outside Club Championships, the Stages Rally Drivers/Co-Drivers Championships and the Historic Rally Championships.

#### 17.10 Outside Club Championships:

Points in all events as defined below to count:

- a) All events of Clubman's status (including 12-car events) and above which are promoted by any MSA affiliated Club other than KL&DMC may count provided the event is run under a permit or exemption.
- b) Members wishing to participate in an Outside Club Championship must register with the Championship Secretary (and, if applicable, pay any registration fee for each Championship) prior to taking part in any event for which points will be awarded.
- c) Overall placing only will be taken into account when awarding points unless it is stipulated that Rule 17.13 applies.
- d) Points will only be awarded on production of a copy of the final results to the Championship Secretary within 30 days of publication.
- e) Points will be awarded as Rule 17.7 on the following basis subject to paragraphs (a) to (d) above being complied with:

On the Road Outside Club Championship (road rallies):

25 points for 1<sup>st</sup> place, decreasing by 1 point for each lower place to a minimum of 5 points for starting.

Off the Road Outside Club Championship:

25 points for 1<sup>st</sup> place, decreasing by 1 point for each lower place to a minimum of 5 points for starting.

In both championships, rule 17.13 applies.

#### 17.11 Stages Rally Drivers & Co-Drivers' Championship:

Points from all events within and outside the Club to count, on the basis of classes as per Rule 17.13. Contenders must register as per Rule 17.10(b) and produce evidence of outside Club results as per 17.10(d).

Points to be awarded as Rule 17.10(e), i.e. 25 points for 1<sup>st</sup> place, decreasing to 5 points for starting.

#### 17.12 Historic Rally Drivers & Co-Drivers' Championship:

Points from all events within and outside the Club to count, on the basis of classes as per Rule 17.13. Contenders must register as per Rule 17.10(b) and produce evidence of outside Club results as per 17.10(d).

Points to be awarded as Rule 17.10(e), i.e. 25 points for 1<sup>st</sup> place, decreasing to 5 points for starting.

17.13 In events open to more than one class: if it is stipulated above that this rule will apply, points shall be awarded to each class as if each were a separate event. Where competitors use more than one car, only the best score will count, whether the cars are in different classes or not.

#### 17.14 Organisers points:

Up to two people organising a clubmans / 12-car event, or up to four on a National B, shall be eligible for Championship points equivalent to those awarded for second place. A maximum of one event to count for any Championship, except for Clubnight Championship, where up to two events may count.

17.15 Should any event be postponed or replaced or any addition made to the Club calendar, then Championship points will only be awarded provided that every member has 28 days' prior notice. Should such event be held within 24 hours of an event already listed in the Calendar then no points shall not be awarded to such postponed, replaced or additional event, unless sanctioned by the General Committee and 28 days notice given to each member.

17.16 Where any dispute shall arise regarding Championship points or awards then a decision shall be given by a sub-Committee (subject to Rule 5) of the organiser (or secretary) of the event concerned and two persons not competing in that event. Such decision shall be binding and conclusive.

17.17 In the event of a championship tie, first place shall be awarded to:

- The person holding the highest number of first places.
- If still a tie, then to the highest number of second places and so on until all eligible scores under Rule 17.8 are exhausted.
- If a tie still exists, the same tie-breaking process will apply but to all scores *including* those discarded under Rule 17.8
- If a tie continues to exist, the championship will be shared.